

TOWN OF HARVARD

TOWN HALL BUILDING COMMITTEE

Meeting Minutes – Meeting # 15 – 8 January 2013, 8:00AM – 9:00AM, Old Library

Attendees:

Members: Peter Jackson, Tim Bragan Eric Broadbent, Chris Cutler

Others Present: Tim Clark, John Osborn

1. Invoice Approval
The DTI invoice #21105.06, dated 1/1/2013 in the amount of \$1170.00 was unanimously approved for payment on a Bragan/Cutler motion.
2. Commissioning Agent
We have a Request for Services ready for release. Eric will follow up on any estimates received.
3. Update status of Zoning/Variance
There is a ZBA meeting scheduled for 2/13/2013, to have our application reviewed at the February meeting, it needs to be submitted by 1/15/2013. Both GPR and Town Counsel have said they can have the application reviewed and ready for the 1/15/2013 deadline. Pete and Jason met with Tim B. to finalize the “micro-programming.” Tim B. will meet with Town Hall staff to confirm layout changes. The security system will need to allow for after hours hallway use.
Site Plan: Would it be possible to locate the generator/AC unit pad closer to the old ambulance building? The building is currently used as cold storage. Utilities, driveways and parking are not subject to set-back rules.
Some notes were made to the drawings (fix labels, highlight 75ft setback line, show removal of bulkhead).

Cal has a draft application available for review. Pete will pass on the marked up drawings and notes to GPR and LLB.

A Broadbent/Cutler motion to authorize Pete and Tim B. to review and suggest revisions on the variance application and site plan and then approve on behalf of The Town Hall Building Committee was unanimously approved.

Meeting adjourned on a Bragan/Cutler motion.

Rachel Holcomb

Approved